

INVITATION OF QUOTATION**Sub: Printing of NCTE Act, Regulations & Norms and Standards**

Sealed quotations are invited for printing of Approx. 1000 copies of NCTE booklet entitled NCTE Act, Regulations & Norms and Standards comprising about 200 pages as per specifications given below. Interested Printing Agency may submit quotation in a sealed cover addressed to undersigned at the earliest but not later than 24th September, 2009. The rate of following copies/cover pages may be indicated separately as given below:

- (i) Rate of printing of 1000 copies
- (ii) Rate of cover pages with printing charges
- (iii) Rate of per page of text pages

Please note that quotations received after due date will not be considered. N.C.T.E. reserves the rights to reject any or all the quotations without assigning any reasons. The following words should be superscripted on the envelope:

Quotation for the Printing of **NCTE Act, Regulations & Norms and Standards**. Last dated 24th September, 2009. Job No.15-8/2009-NCTE

(J.P. Dwevidi)
Research Officer

Specifications for the Printing of NCTE Act, Regulations & Norms and Standards

SN	Item	Colour	Language	Page No	Finish Size	Paper Type	Paper for Text
1.	Text Pages	Single	English & Hindi /Bilingual	200*	15.5cm x 24.cm	Sun-shine	100 GSM
2.	No. of (Photograph)	-	-	-	-	-	-
3.	Cover page Form	Two	English & Hindi Bilingual	02	-do-	Indian Art Card	300 GSM
4.	Cover Design	Two Alternatives of cover design to be provided by the printer (two colours)					
5.	Lamination	Cover Form with lamination					

6.	Binding	Central Stitch
7.	Print run	1,000 copies
8.	Processing, Design & floppies to be submitted with NCTE after the completion of the job	
9.	Delivery: within 2 weeks of the placement of confirm order. A penalty equivalent to 2% of the value of the job would be levied for delay of every two days.	
10.	Wastage Allowance : Nil	
11.	Proof Reading: to be organised by the printer. Before printing a final draft (Text and cover design) must be got approved by the NCTE.	

A certificate in the prescribed proforma to be given by the printer that the work has been done as per above specifications.

Note : * Subject to change after typesetting and repagination. However, number of pages given above should be considered for submitting quotations. The number of pages per book either may be reduced or increased, therefore, (+ /--) Pages Prorata amount will be paid. The text specifications for the purpose of typesetting are as under :

- a) Body Text- Bookman old/Style/Times New Roman, 12 pt. Regular
- b) Subtitles- Comic sans font, 14 pt. Bold
- c) Titles - Comic sans, 16 pt, bold, uppercase
- d) Page format- single column with approved header and footer
 - Printed on both sides.